My Blackboard Global Navigation

The My Blackboard Global Navigation menu is a quick and easy way to access your courses and other Blackboard tools.

Accessing the My Blackboard Global Navigation Menu

To access the Global Navigation menu, select the area where your name appears in the upper right corner of Blackboard. A drop down menu will appear.

For users accessing Blackboard with a screen reader or similar service, this icon title is “Open Global Navigation Menu”.

Frequently Used My Blackboard Tools

Note that the below numbered items refer respectively to the image above. If you cannot view the image, or if you are having difficulty accessing the tools, please call the Student Support team for more assistance.

1. The Logout icon appears next to the Global Navigation menu. Click this icon to end your Blackboard session and logout of the system.
2. At the very top of the Global Navigation menu, is the View Profile icon. If you have already added a photo to your Blackboard profile, you will see a small version of your photo here. If you have not added a photo, a generic person icon will appear instead. Select this icon to setup your Blackboard profile, edit your profile, or view your profile. For more information about the profile, please view the Your Blackboard Profile tutorial available on the help site.
3. Selecting My Grades, or the document icon with a checkmark on it, will open up the My Grades tool. Use this tool to view your current assignment grades in all of your courses. For more information about how to use My Grades, please view the Checking Grades tutorial available on the help site.
4. The Recently Visited area shows your most recently visited courses in the order in which they were last accessed.

**What Do the Numbers Mean?**

You may notice a number in a box that appears next to your name or next to specific My Blackboard tools. This number means that there is a new item or notification in this tool since the last time you logged in. For example, if the number 8 appears next to the My Grades icon, it means that there are 8 new grades that have been recorded since your last login.

**Additional My Blackboard Tools**

Note that the below numbered items refer respectively to the image above. If you cannot view the image, or if you are having difficulty accessing the tools, please call the Student Support team for more assistance.

1. The My Blackboard Home includes a combination of many of the other My Blackboard tools available on one screen.
2. My Posts is a discussion board post aggregator. Use this tool to quickly see and filter discussion board activity across all your courses.
3. Alerts shows you notifications that may be of interest to you, such as a new announcement posted in your course, a test that has now been made available for completion, or a grade posted to one of your submitted assignments. You can customize the notifications that appear here.

4. The Calendar allows you to create calendar events and reminders. If enabled for your course, it may also show you assignment due dates.

5. The People tool allows you to see the profiles and photos of other Walden users. You can view the whole Walden community or view just classmates in specific courses you are currently enrolled in. Note that a classmate’s profile availability in this tool is controlled by their privacy settings. For more information about configuring your own profile privacy settings, please view the Your Blackboard Profile tutorial available on the help site.